

St. Mary's Primary School

Catholic Maintained School

Divis Street

Belfast

BT12 4AL

Enrolment No: 130

Admission No: 19

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Website: www.stmarysprimaryschool.com

Principal: Mrs M Harbinson

B.Ed.,P.G.Dip.Ed.,M.Ed.,PQH(NI)

Chair of Board of Governors: Mrs A M Dalton

RESPECTIVE FUNCTIONS

The Board of Governors has drawn up the school's admissions criteria and has delegated to the principal its function and responsibility in relation to the application of the criteria and the admission of pupils to the school.

ADMISSIONS CRITERIA

During the admissions procedure when applying the criteria punctual applications will be considered before late applications are considered. The application procedure opens on 10 January 2023 at 12noon (GMT) and an application submitted by the closing date of 27 January 2023 at 12noon (GMT) will be treated as a punctual application. An application received after 12noon (GMT) on 27 January 2023 and up to 4 pm on 31 January 2023 will be treated as a late application, this is also the last date and time for processing a change of preference in exceptional circumstances. After 4 pm on 31 January 2023 no applications will be processed until after the close of procedure on 27 April 2023.

Priority will be given to children resident in Northern Ireland at the time of their proposed admission to the school before those who are not so resident.

Only children who will have attained compulsory school age at the time of their proposed admission, including those children whose parents deferred their admission to primary school in September 2022 as defined by the new School Age (NI) Act (both groups to be treated equally) will be admitted to the school.

- 1 Children of compulsory school age who normally reside in the Parish of St Mary's.
- 2 Children of compulsory school age from other areas.

In the event of over-subscription in any one of the criteria, the following sub-criteria will be applied in the order set down.

- (a) children who have brothers/sisters, half-brothers/half-sisters presently enrolled in the school.
- (b) children whose parents/guardian, brother/sister, (half-brother/half-sister) were prior pupils of the school.

In the event of a tie break situation, children will be admitted by age, eldest first, established by date-of-birth as entered on their Birth Certificate. In the event of two or more identical dates of birth final selection will be on the basis of the initial letter of the surname, selected alphabetically.

DUTY TO VERIFY

The Board of Governors reserves the right to require such supplementary evidence as it may determine to support or verify information on any application.

When considering which children should be selected for admission, the Board of Governors will only take into account information which is detailed on the application or provided directly to the school.

Admissions criteria for entry September 2023

Parents/Guardians should therefore ensure that all information pertaining to their child and relevant to the school's admissions criteria is stated on the application or provided directly to the first preference school. Examples of such information include whether the child has brothers/sisters attending the school, or is the eldest child in the family.

If the requested evidence is not provided to the Board of Governors by the deadline given, this will result in the withdrawal of an offer of a place. Similarly, if information is supplied which appears to be false or misleading in any material way, the offer of a place will be withdrawn.

WAITING LIST POLICY

Should a vacancy arise after Thursday 27 April 2023 all applications for admission to P1 that were initially refused, new applications, late applications and applications where new information has been provided will be treated equally and the published criteria applied. This waiting list will be in place until 30 June 2024. The school will contact you in writing if your child gains a place in the school by this method. Your child's name will be automatically added to the list. Please contact the school if you wish for your child's name to be removed from the list.

P2 – P7 Admissions Criteria available from school.

Applications and Admissions to Primary 1		
Year	Total Applications	Total Admissions
2020/21	8	8
2021/22	18	18
2022/23	24	19